

Emergency & Special Numbers

Headquarters Building Only—Security Matters or Medical Emergencies:

Badging Office (9 a.m.–1 p.m.).....	358-2422
Criminal Activity in Headquarters Building (24 hours/day).....	358-1616
Emergency Situations in Headquarters Building (24 hours/day).....	358-1616
(for example: assaults, bomb threats, civil disturbances, fire, theft, weapon display)	
Lockouts (24 hours/day).....	358-0541
Medical Emergencies (24 hours/day).....	358-1616
Non-emergencies (24 hours/day).....	358-1616
EAP Counselor (24 hours/day).....	202-628-5100 or 800-247-3054

Safety Hazards:

Facilities and Safety Help Desk (7:30 a.m. – 5:30 p.m., Monday – Friday).....	358-4357, Press 3, 2
Emergency Preparedness	358-1612 or 358-1239

During non-duty hours for assistance in the Headquarters building,
contact the Guard Office, 358-0541.

Agency After Hours Emergency Center To Report the Following:

Any NASA mishaps and close calls, Any accident or incident involving NASA aircraft, Any mission or test failure, Any natural disasters that affect NASA or involve any NASA facility, Any security incident occurring at NASA.....	1-866-230-6272
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Fire:

Pull nearest Fire Alarm Box, then call 358-1616.

Guard Offices:

Post #1 West Lobby (24 hours/day, 7 days/week).....	358-0541
Post #3 East Lobby (6 a.m. –7 p.m., Monday–Friday).....	358-0554
Post #6 Loading Dock (6 a.m.–5 p.m., Monday–Friday).....	358-0542

Safety Hazards:

Facilities and Safety Help Desk (7:30 a.m. –5:30 p.m., Monday–Friday).....	358-4357, Press 3, 3
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Lost and Found:

Post #1, West Lobby	358-0541
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If You Receive a Threatening Telephone Call:

1. Note time of call and phone number on which call was received;
2. When caller hangs up, immediately press switch hook for 2 to 3 seconds then release switch hook;
3. Listen for dial tone, then dial *57 (DO NOT DIAL 9 FIRST);
4. Listen for confirmation announcement that a line trace has been activated;
5. Call Federal Protective Service, 202-708-1111 after completing above steps; and
6. Call NASA Headquarters Guard Office, 358-0541.